

# Roster properties

You can find these properties when [creating \(or editing\) a roster](#).

## Create Roster

**1** Upload roster

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**2** Roster details

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**3** Process roster

### Roster details

Name:  ✓

Visibility:  ▼

Tags:

Property (* required)	Description
Name*	The name of the schedule. Usually the identifier of the pilot or the crew member e.g., employee number
Visibility	If other users should not be able to see the roster, choose <b>Private</b> else choose <b>Public</b>
Tags	The label attached to the Roster which can be used to group rosters together.

